

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

April 16th, 2020

Present:
Chairman Dobry
Commissioner Roberts
Commissioner Hetzler
Commissioner Kirkbride
Commissioner Motzer

The meeting was open to the public via the Zoom meeting platform. The Citizen's Advisory Committee members in attendance were: John Martin, Dave Ribbachi, Judy Wilson, Barbara Sovde, Dr. Randy Moeller, and Greg Moe.

I. CALL TO ORDER / FLAG SALUTE

Chairman Dobry called the meeting to order at 5:31pm.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Roberts
Second: Commissioner Kirkbride
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

- Olympic Ambulance Director Chris Clem shared that they have experienced a decrease in call volume, however that their staff levels have been maintained. He reported that they had adequate supplies of PPE and that they are working on establishing additional sources to meet future PPE needs.

IV. APPROVAL OF THE CONSENT AGENDA

- A. Draft minutes of the April 2nd, 2020 of the Board of Fire Commissioners meeting.

B. Warrants

- 2017A Capital Projects Fund 306 (Acct#6639) check numbered #21964 in the amount of \$5,535.62

- General Fund 001 (Acct# 6630) checks numbered #21979 through #21987 in the amount of \$118,876.50

- 2017A Capital Projects Fund 306 (Acct#6639) checks numbered #21988 through #21992 in the amount of \$441,959.26

C. Payroll #04A-2020 in the amount of \$1,165,310.87

MOTION: To approve the consent agenda.

Motion: Commissioner Kirkbride

Second: Commissioner Motzer

Carried: Unanimous

V. OLD BUSINESS

- Planning and Response Updates for Pandemic: Staff Report

Chief Brooks shared:

- o The District has seen a return to normal call volume levels the past two days. Discussion took place regarding recent calls.
- o MedicOne is in the process of dissemination of new multi-use N-95 masks. MSO Weiss has been training the crew on mask decontamination procedures.
- o The accounting processes for tracking COVID-19 purchase expenditures. District costs posted in March and early April have been \$50,381.62. The District anticipates 75% of COVID-19 costs reimbursed from FEMA.
- o Commissioner Dobry asked for clarification regarding COVID-19 testing system should members feel sick. Chief Brooks shared that there is a testing process through King County and the University of Washington, which supplies a 12-24 hour test result to first responders. He additionally shared that the District continues to have a healthy workforce. Discussion took place regarding drive through testing available in our community.
- o Commissioner Dobry inquired about Dispatch Health. Chief Brooks shared that the District has been making the public aware of the services Dispatch Health provides, however that

they too have seen some reduction in the amount of calls for health care service.

- Commissioner Kirkbride asked about current Thurston County COVID-19 cases. Chief Brooks shared that as of yesterday, there have been 82 residents diagnosed with COVID-19. Of those ~67 are listed as recovered, 13 have been hospitalized and there has been one citizen death.

VI. NEW BUSINESS

- Levy Lid Lift Considerations and Regionalization Study Follow Up Discussions: Staff Report and Citizens Advisory Committee Participation

- Chief Brooks shared:
 - Chief had a conversation with the ESCI financial consultant regarding how MedicOne dollars were reflected and allocated in the projections. He received a draft of financials and East Olympia Fire Commissioner Moon and Commissioner Kirkbride are reviewing them and providing feedback to the consultant. Discussion took place regarding the timeline of Board response regarding the regionalization study and Commissioner Kirkbride shared that they will supply recommendations to the Chief and Chairman Dobry prior to the next BoFC meeting.
 - Chief Brooks shared that he was contacted by the City Administrator of Tumwater and that they have an interest in hearing from the Board. He shared with them that the Board has been meeting remotely to discuss essential operations items and that it would likely be some time before a formal recommendation from the Board would be made.
 - Discussion took place regarding the Levy Lid Lift.
 - Citizens Advisory Committee member Greg Moe suggested timing may be better for the general election.
 - Citizens Advisory Committee member Barbara Sovde inquired about the ballot deadline for the primary election and general election. Chief Brooks shared that the primary election deadline is May 8th and that the general election ballot deadline will be 2nd week of August for the general election.

- Discussion took place regarding the importance of appropriate timing and the general election was discussed.
- Discussion took place as to whether the District had funding available for public outreach of a ballot measure. Chief Brooks shared that funding was in place if the Board decided to proceed with the Levy Lid Lift.
- Discussion took place regarding when the next Citizens Advisory Committee meeting will be held and that the Board would discuss timing for a possible levy for the general election in June.
- Station 34 was the suggested location for the next in person Citizens Advisory Committee meeting if community-gathering restrictions have been amended to allow in-person meetings.

VII. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- The new station 34 construction crew has resumed work with a reduced crew size.
- The vehicle repair facility and Station 33-expansion design proposals currently being drafted by Rice Fergus Miller.
- The District has not heard from Pierce regarding updates on ladder truck and engines, however Director Chambers will reach out to them to ask for an update.
 - o Commissioner Dobry inquired if Pierce was staffed. Chief Brooks shared that at last check that production was still at work.
- Chief shared that the District is about 2.5% under budget at present and looking good through first quarter of the year. Discussion took place regarding the County Assessor and Treasurer's extension of property tax submission deadlines to June 1st.

VIII. COMMISSIONER COMMENTS

Commissioner Hetzler – Shared she was thankful for the discussion.

Commissioner Kirkbride – Shared how pleased he is with the Citizen Advisory Committee and that he valued their input and engagement. He shared that the TCMO - EMS Council meeting was cancelled for the month of April, and it is uncertain if they will be meeting in May. He also shared his appreciation for the professional staff at Lacey Fire District 3.

Commissioner Motzer – He shared that the Thurston County Fire Commissioners Association meeting was to take place on the 24th. He shared that he made a recent donation of produce to the community and he plans on supplying produce regularly.

Commissioner Dobry – He shared that the recent Thurston Regional Planning Council meeting and briefed those in attendance regarding the regional transportation plan and the results regarding public outreach for the regional transportation plan. He shared that a draft of that plan will go out for comment pending transportation board input.

Commissioner Roberts – Shared her thanks to the District for the work being done at this time. Discussion took place regarding the upcoming City District Liaison meeting and Chief Brooks shared he would reach out to the city. Additionally, she spoke to the procedural aspects of community involvement with the Levy Lid Lift.

IX. OTHER INFORMATION

- A. Suggestion Box – None.
- B. Correspondence –

Chief Brooks shared:

- The District has been receiving donations of PPE from the public and local businesses.
- The District received a thank you note from a citizen.


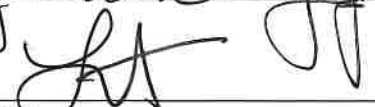

X. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None

XI. ADJOURNMENT

The Board of Fire Commissioners meeting adjourned at 6:44pm.

*Next Regular Meeting: May 7th, 2020– 5:30 p.m.
Available via remote meeting*


Chair

Commissioner

Commissioner


Vice Chair

Commissioner

ATTEST: District Secretary