

**THURSTON COUNTY FIRE DISTRICT THREE**

**BOARD OF FIRE COMMISSIONERS**

**MINUTES OF THE MEETING**

**October 1st, 2020**

Chairman Dobry  
Commissioner Roberts  
Commissioner Kirkbride  
Commissioner Hetzler - excused

The meeting was open to the public at Station 31 and via the Zoom meeting platform.

**I. CALL TO ORDER / FLAG SALUTE**

Chairman Dobry called the meeting to order at 5:30pm.

**II. APPROVAL OF THE AGENDA**

**MOTION:** To approve the agenda as published.

Motion: Commissioner Kirkbride  
Second: Commissioner Roberts  
Carried: Unanimous

**III. HEARING OF THE PUBLIC /MEMBERS PRESENT**

- No members of the public or District members addressed the Board.

**IV. APPROVAL OF THE CONSENT AGENDA**

- General Fund 001 (Acct# 6630) checks numbered #22249 through #22255 in the amount of \$35,443.08
- Equipment Repair and Replacement Fund 103 (Acct#6636) checks numbered #22256 and #22257 in the amount of \$92,563.78
- Payroll #09B-2020 in the amount of \$430,740.78

**MOTION:** To approve the consent agenda as published.

Motion: Commissioner Roberts  
Second: Commissioner Kirkbride  
Carried: Unanimous

## **V. COMMITTEE REPORTS**

### **A. Thurston County Medic One - EMS Council**

Commissioner Kirkbride reported:

- No report. Next meeting to be held on Wednesday, October 21<sup>st</sup> via Zoom.

### **B. Thurston 9-1-1 Communications (TCOMM)**

Commissioner Roberts reported:

- No report. Next meeting is next Wednesday, October 8<sup>th</sup>.
- Commissioner Roberts unable to attend. Paperwork is being submitted for Commissioner Hetzler to attend as her alternate.
  - Chief Brooks shared that he sent the letter to TCOMM to authorize Commissioner Hetzler as the alternate.

### **C. City / District Liaison**

Chief Brooks reported:

- He is reaching out the City to confirm their meeting. It is anticipated to take place on Tuesday, October 20<sup>th</sup>.

### **D. Thurston County Fire Commissioners Association (TCFCA)**

Commissioner Dobry reported:

- No report. Next meeting on Tuesday, October 20<sup>th</sup>.
- Webinars offered to association members are set to take place from October 19<sup>th</sup> – 26<sup>th</sup>.
  - Chief Brooks shared that he was able to register the commissioners for the meetings and is awaiting invoicing.

### **E. Thurston Regional Planning Council (TRPC)**

Commissioner Dobry reported:

- No report. Next meeting is set to take place tomorrow, October 2<sup>nd</sup>.

### **F. Community Outreach**

Chief Brooks shared:

- The informational mailer for Levy Lid Lift to be mailed out early next week to align with ballot mail distribution.
- Community Outreach Coordinator Chris DeBell has been working with area schools to reach out to their students for Fire Prevention Month through virtual videos and pamphlets.

- Commissioner Dobry inquired if the District was able to purchase the inflatable house for future public education events.
  - Chief Brooks shared that the District had and it should arrive in 5-6 weeks.

## **G. Capital Facilities and Equipment**

Chief Brooks shared:

- New Station 34 passed all inspections for permitted power and it began the three-week window for power to be turned on to the building. Once power is on the HVAC and mechanical systems can be put in place. Concrete pours and pavement work to be completed by next Monday or Tuesday. District hopes to be moved in Station 34 before Thanksgiving.
- Vehicle Repair Facility cost estimating documents to be submitted very soon.
- Commissioner Dobry inquired about the two recently purchased District vehicles.
  - Chief Brooks shared that a new Battalion truck and staff hybrid vehicle were recently purchased.
    - The new Battalion truck has become a standard in the industry and has a canopy over the truck bed to separate out gear used on scene from the passenger main cabin. He stated that it also has the same passenger capacity as prior vehicles.
      - Commissioner Kirkbride shared that the District was able to obtain a good price for the Battalion truck.
        - Chief Brooks stated that the District purchases vehicles through State contract in order to obtain cost effective pricing.
    - Staff is testing out hybrid vehicle in the hopes to improve fuel economy.

## **VI. OLD BUSINESS**

### **A. Planning and Response Updates for Pandemic: Staff Report**

Chief Brooks shared:

- Thurston County COVID numbers the past two days have increased and have been above 20 cases a day.
- Some District members have recently had family and friends become symptomatic, the members were COVID tested, and the results came back negative.
  - Commissioner Roberts inquired about hospitalization numbers.
    - Chief Brooks shared that the most recent numbers weren't on the update he received. He shared that he would inquire about it and get back to the Board.

## B. Commissioner Appointment Process: Staff Update/Discussion

Chief Brooks shared:

- No letters of interests yet, however individuals have expressed interest. Letters are due by Friday, October 30<sup>th</sup> at 5pm for consideration. The open position is currently posted on the District website and social media. Additionally, the posting was sent out to area residents via the Districts Community Dispatch e-newsletter.
- Discussion took place regarding IT caching and browser issues that can cause interested party computers to have a delay in seeing updated information on the District homepage.

## VII. NEW BUSINESS

A. None

## VIII. ADMINISTRATIVE REPORT

Chief Brooks provided the following updates:

- Finance Director Hough was recently voted into office by a group of his peers as President of the Washington Finance Officers Association. Chief shared his thanks to Finance Director Hough for his work.
- Chief Brooks shared that he had an interview with Ken Balsley of KGY where topics discussed included Wildfires, Regionalization, and Proposition 1.
- Districts most recently purchased engine, which had reoccurring issue has since been operating well and is scheduled reprogramming of the computer. A second older 2012 engine has needed maintenance and was put out of service during repair. Discussion took place apparatus in and out of service.
- Discussion took place regarding Medic One ALS contracts, which are set to go before the Board of County Commissioners on October 13<sup>th</sup>. Staff anticipates having the proposed contracts to the Board for approval at their next meeting.

Deputy Chief Schmidt provided the following updates:

- Lt. Pearsall was called out in a REMS deployment for the Riverside Fire. He returned on September 27<sup>th</sup> and was called out to another fire on the 30<sup>th</sup>, and is currently still deployed.

- o District was asked to provide Brush rig and staff: Lt. Santhuff, FF Landgraff, and FF Merten deployed to the Zogg Fire. Expected to return in two weeks pending need and resources.

**IX. COMMISSIONER COMMENTS**

Commissioner Kirkbride – He shared his thanks to the District for offering flu shots to members and their families.

Commissioner Roberts – She shared that the Community Dispatch this month was great. She thanked the District for mobilizations to the California wildfires.

Commissioner Dobry – He shared a recent family experiences and that he was thankful for the help of others during his family’s experience after storm damage hit the East Coast.

**X. OTHER INFORMATION**

- o Suggestion Box/Correspondence
  - A number of thank you cards from community members were received by the District.

**XI. HEARING OF THE PUBLIC / MEMBERS PRESENT**


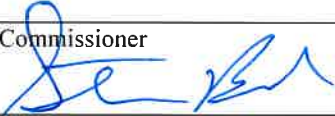
- No members of the public or District members addressed the Board.

**ADJOURNMENT**

The meeting adjourned as of 6:08pm.

*Next Regular Meeting: October 15<sup>th</sup>, 2020– 5:30 p.m.  
Available via remote meeting or in person at Station 31, located at 1231 Franz St. SE.*

  
Chair  
  
Commissioner  
  
Commissioner

  
Vice Chair  
  
Commissioner  
ATTEST: District Secretary