

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

April 15th, 2021

Board Chair Roberts
Commissioner Kirkbride
Commissioner Hetzler
Commissioner Gamble
Commissioner Kelling

The meeting was held in person and is open to the public via the Zoom meeting platform. The meeting is being recorded.

I. CALL TO ORDER

Chair Roberts called the meeting to order at 5:30 pm, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Hetzler
Second: Commissioner Kirkbride
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

- None

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the April 1, 2021 of the Board of Fire Commissioners meeting.

B. Warrants:

- General Fund 001 (Acct #6630) checks numbered 22583 through 22599 and including electronic fund transfers and bank drafts for a total amount of \$170,356.23

- Equipment, Repair and Replacement Fund 103 (Acct #66306) electronic fund transfers for a total amount of \$1,266.91
- 2017B Capital Projects fund 307 (Acct #663B) electronic fund transfers and bank drafts for a total amount of in the amount of \$6,791.02

C. Payroll 03A 2021 in the amount of \$1,317,424.96

MOTION: To approve the consent agenda as published.

Motion: Commissioner Hetzler
Second: Commissioner Gamble
Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One

Commissioner Kirkbride reported the next meeting is April 21st, but the Board of County Commissioners met on April 13th, held a public hearing and subsequently voted to place the Medic One ballot measure on the August primary.

B. Thurston 9-1-1 Communications (TCOMM)

Chair Roberts reported from the April 7th meeting:

- Financially TCOMM is over anticipated revenue and department budget expenses are running under budget.
- Only three agencies have not yet signed the IGA – the Executive Director is following up with those agencies; there are not concerns about the IGA, just haven't gotten it signed.
- TCOMM is now producing a quarterly newsletter about TCERN; its distribution is via email to the community.
- A brief discussion on Bald Hills area communications noted that a power upgrade is occurring and that should help fix some of the issues.
- In June a team will travel to Motorola for a “practice” drill staging for the new radio system.
- The Executive Director's evaluation was completed.
- This week is Telecommunicators Appreciation Week.

Commissioner Kirkbride asked about a proposed “go live” date and TCOMM is planning on 2023. Some delays from the pandemic have occurred, towers need to be in place and operational, and testing needs to occur to ensure all radios will interface properly

C. City/District Liaison

Chair Roberts confirmed the next meeting is Tuesday, April 20th at 0830. The Chief will confirm the City will be sending the zoom link.

D. Thurston County Fire Commissioners Association

Commissioner Hetzler stated the next meeting is April 20th
Commissioner Hetzler also reminded the Commissioners about the Annual Conference October 21st – 23rd at Tulalip; Commissioner Kirkbride noted the Chief had reserved rooms.

E. Thurston Regional Planning Council

Coimmissioner Kelling reported from the April 7th meeting:

- The Executive Director evaluation occurred
- The group received a presentation on the 2020 census; census rates for 2020 exceeded in all populated areas the 2010 rates, in some cases significantly. Data is still forthcoming, and it will be applied to the TRPC statistics and population trackers.
- The Unified Planning Work Program for state fiscal year 2022 is out for comment. Commissioner Kelling will review last years and make appropriate comments for this plan.
- Links for presentations and documents are on the TRPC website
- The average COL index has gone up
- He is scheduled for an orientation with Director Daily on Monday

F. Community Outreach

Chief Schmidt shared:

- Thank you cards
 - One received this past week from a family whose family member actually did not have a good outcome. The family wrote a very wonderful thank you even though the father in that family had passed, and they made a generous donation to the Charity.
- Started working with DNR – we had a crew today on standby at RAC while the DNR members completed their pack test. Additionally, we will house two of their engines at old 34; DNR members will have a secured lot to store their personal vehicles while they are out on a fire.
- Senior be safe program – we have 5 volunteers that will work with Community Outreach Coordinator Chris DeBell in this program. She has been finding partners in two areas – one is senior services – when a need comes to another agency, they can connect with us and give us name and address of seniors that might need help The other is organizations that do services such as the Kiwanis, so if we find needs

in these homes they can help, such as installing grab bars. The foundation of the program is not all our seniors are as safe in their homes as they could be. Through referrals or direct contact on a call, we can conduct a safety survey and give recommendations and provide resources for safety improvements.

- Received our public education inflatable: C shift quickly unpacked and set up. One of its neat features is embedded lessons on the “house” walls that we can leverage for safety lessons. We can also use for exit drills. As you can see, the inflatable is very large, and packed up is heavy as well. Today, FF Tumblin noted that our new Rescue rig would be a great resource for transporting and placing the inflatable. The crane can lift it to the top of the rig in its storage bag – like we would a rescue boat – transport to the site then use the crane to lower and place the house.

G. Capital Facilities and Equipment Activities

Chief Schmidt shared:

- Station 34 – still finishing the sidewalk and ramp. We believe concrete will be poured soon and then the fencing can come down – we are almost there.

VI. OLD BUSINESS

A. Planning and Response Updates for Pandemic: Staff Report

Chief Schmidt shared:

- Just one member with exposure – not symptomatic but is remaining at home and quarantining.

VII. NEW BUSINESS

A. Open Public Meetings Act Training

BoFC viewed the open public meetings video.

VIII. ADMINISTRATIVE REPORT

Chief Schmidt shared:

- New employee – Cory Graham, our new Administrative Assistant started this week.
- Our rescue rig was requested to assist in a recovery on the Chehalis River. There is no boat launch near the area and access is difficult. Our Rescue has the crane that can launch from the bridge and near the site, and is the only resource of this kind in the area. The crew has been trained in crane operations, and the team

consists of Dive members as well as water rescue SORT. If operations continue to be unsuccessful over the weekend, Chief Harn and 2 others will respond in the Rescue to assist.

- We responded to a mutual aid to Mason County with a Chief Officer and the Ladder Truck for a three alarm commercial fire.
- Finance Director Dale Hough reviewed the previous month's financial reports.
- Chief Schmidt presented the purchase card (P Card) purchases over \$1000.
- The Nisqually Tribe has reached out the District recently on a couple of issues – one relating to EMS calls at the Casino and their new process for assisting when LFD units arrive. The other reach out related to new construction issues for some systems they are installing.

IX. COMMISSIONER COMMENTS

Commissioner Hetzler – excited about the Senior program. I have personal experience with trying to help a senior at home and the many challenges that creates. It would be a real benefit to have the Fire District do a once over on a home.

Commissioner Gamble – expressed appreciation for the graphs in the finance report. Excited to hear about senior be safe program – there is a lot of need in the community.

Commissioner Kelling – has completed the financial disclosure with PDC.

Commissioner Kirkbride – an additional Certificate of Need has been awarded for another mental health hospital in Thurston County – it will be on Marvin Road by Providence Clinic and is 104 beds.

Commissioner Roberts – outreach to seniors is a great program; it's nice to have someone who is not family to reach out to them. Will be unavailable for the next meeting in May and Commissioner Kirkbride has agreed to Chair the meeting. Commissioner Gamble has agreed to attend the TCOMM meeting the day before. Thank you.

Chief Schmidt noted that Chief Brooks sent an email about a presentation - Emergency Management 101 for senior and elected officials - sponsored by TC Emergency Management on April 26th from 5:30 – 7:30 PM. Chief noted she would forward the email to the Commissioners.

X. CORRESPONDENCE

- No suggestions in the suggestion box.
- Correspondence

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None:

XII. ADJOURNMENT

The meeting adjourned as of 6:29 pm.

*Next Regular Meeting: May 6th 2021 – 5:30 p.m.
Available via remote meeting.*

Chair

DocuSigned by:

Liberty Hetzler

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Commissioner

Rick Kelling

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Commissioner

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Vice Chair

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Melissa Gamble

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Commissioner

Steve Brooks

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ATTES: District Secretary