

THURSTON COUNTY FIRE DISTRICT THREE

BOARD OF FIRE COMMISSIONERS

MINUTES OF THE MEETING

September 15, 2022

Commissioner Kirkbride
Commissioner Gamble
Commissioner Hetzler
Commissioner Kelling
Commissioner Roberts

The meeting was held in person with limited attendance and is open to the public via the Zoom meeting platform. The meeting is being recorded.

Commissioner Hetzler was excused.
Commissioner Roberts was excused.

I. CALL TO ORDER

Chair Kirkbride called the meeting to order at 5:30 PM, followed with a salute to our Nation's Flag.

II. APPROVAL OF THE AGENDA

MOTION: To approve the agenda as published.

Motion: Commissioner Gamble
Second: Commissioner Kelling
Carried: Unanimous

III. HEARING OF THE PUBLIC /MEMBERS PRESENT

None.

IV. APPROVAL OF THE CONSENT AGENDA

A. Draft minutes of the September 1st, 2022, Board of Fire Commissioners meeting.

B. Warrants:

- General Fund 001 (Acct #6630) EFT numbered 5097 through 5101; checks numbered 23237 through 23255 and Bank Draft DFT 01007 for a total amount of \$598,929.57.
- 2017B Capital Projects Fund 307 – EFT number 5102 for a total amount of \$1,361.21.

C. Payroll 9A in the amount of \$1,412,282,37.

MOTION: To approve the consent agenda as published.

Motion: Commissioner Gamble

Second: Commissioner Kelling

Carried: Unanimous

V. COMMITTEE REPORTS

A. Thurston County Medic One

No report – the next meeting is September 21st.

B. Thurston 9-1-1 Communications (TCOMM)

No report.

C. City/District Liaison

No report – the next meeting is in October.

D. Thurston County Fire Commissioners Association

No report – the next meeting is September 20th.

E. Thurston Regional Planning Council -

Commissioner Kelling reported from the September 2nd meeting:

- Sent out an email including the meeting summary from the 2nd of September. Highlighting two documents, the Regional Transportation Improvement Program, which is a very comprehensive document covering the prioritization of projects, resourcing throughout Thurston County, addressing the local/regional, state, and federal requirements as a metropolitan planning organization. Also highlighted the notes from the Puget Sound Growth Management Planning Board, which provides insight on what that area is dealing with in comparison to Thurston County. This growth commission covers a significant area, including Pierce, King, Kitsap, and Snohomish Counties.

- The Board began its review of the bylaws. In the bylaws, there is a weighted voting process based on historical population numbers. The question to staff from the counsel was whether the staff applied the 2020 census numbers, which may bring the city of Lacey's weighted voting score up to that of Olympia. Currently Olympia is the second-highest, after the county.
- The next meeting is on October 7th.

F. Community Outreach

Chief Schmidt shared:

- There are two weeks until Fire Prevention Month kicks off. Chris DeBell is busy planning with the school district and getting crews set up to get into the schools.
- Seeing a lot of community groups reaching out for education. Recently paired up with ProMedica, previously ManorCare, to attend one of their fire drills to watch the process and help give feedback and education.
- Attending the high school football games.
- Open house at Station 34 will be on October 1st from 1:00 to 3:00.

G. Capital Facilities and Equipment Activities

Chief Cerovski shared:

- The VRF process is in the bidding phase. Contract documents are available to view on the website. This closes on October 18th and will be followed by an open bidding that afternoon. Will present the award winner to the commissioners on the October 19th meeting.
- The chassis remount process for Aid 33 is going to be a new business item. It is for a 2023 F-550. Within three months of its arrival, the award winner of that project would complete the remount process and that rig would be completed. This is probably a year or so out.
- The 700 megahertz radio project: involved in the training programs for staff. In Q4 of this year, will be beginning installation of apparatus radios and will be transitioning to that system next year but will be using the current radio infrastructure that is in place. When the 700 megahertz radio system is completed in its installation, then would transition to the new system and phase out the legacy radio infrastructure.
- Once the bidding process for the VRF is done, will start focusing on the remodel project for Station 33, with the expectation for that to begin in earnest in 2023. Will be working on some station refresh projects, including paint, flooring, other kinds of basic work important for the stations. This will include Stations 31, 35, and 32. Also working on station security improvements in 2023 at those locations.
- Commissioner Kirkbride asked about the status of Engine 35. Chief Cerovski responded that the project is still underway at the repair vendor. This is no other update at this time but hopefully there will be additional news at the next meeting date.

- Commissioner Kelling asked, regarding the radio upgrades, if these are in conjunction with the TCERN comprehensive updates, and Chief Cerovski responded that these are one and the same.

VI. OLD BUSINESS

A. COVID Emergency Declaration Status: Staff Report

- Chief Schmidt shared that things are at the status quo as far as members or families who are sick. Acuity is low right now.
- Commissioner Kirkbride noted that on October 31st, all of the governor's executive orders regarding COVID will be extinguished.

VII. NEW BUSINESS

A. Resolution 882-09-22; Request to purchase Aid Car Chassis for Aid Car Refurbishment. Presentation to the Board and action.

Chief Schmidt shared the resolution: to purchase an aid car chassis for the aid car refurbishment. This will be a re-chassis for Aid Unit 33. The chassis is expected to be \$60-62,000, with the remount process being between \$175 and 185. With 8.1 sales tax, the high end is \$262,000. Currently looking at a 2023 F-550 regular cab diesel.

This is believed to be a necessary apparatus need.

This would be a sole source purchase with the support of this resolution.

Commissioner Kelling queried if this would put the aid vehicles on a common chassis, and this was confirmed.

Chief Cerovski reported that Medic One is going to purchase the same chassis as well. When the new med vans are completed by Medic One and delivered to the agencies that provide ALS, they will be identical to the current aid unit. There will still be a couple of units on the legacy chassis, which would be phased out and replaced as they reach their functional end of life. The bulk of the fleet would be on the F-550 diesel 4x4 single cab concept. This would put LFD3 in a place where the chassis are similar to the brush units.

Next month, hoping to come forward with a recommendation for the ISU replacement to be on an F-550 chassis as well.

MOTION: To approve Resolution 882-09-22 for the request to purchase an aid car chassis for aid car refurbishment pursuant to RCW 39.04.280.

Motion: Commissioner Gamble

Second: Commissioner Kelling

Carried: Unanimous

VIII. ADMINISTRATIVE REPORT

Chief Schmidt reported:

- A proposal has been put forward to a fire academy training with a model similar to the training which was done last year. The plan is to start the academy in mid-January, to run through May. There are lateral firefighter positions open right now for applicants. The same model will be used for a lateral academy that would start at the beginning of December.
- Met with the operations chiefs and the county today for round table updates. They are aware of the internal academy that will be taking place, and there are many local partners are in need of small numbers of candidates to be trained.
- A comment was made that the firefighters who were trained in the last academy have been performing above and beyond, for which credit is given to the internal academy. A good peer group has also been created by having them all trained together.
- Regarding mobilizations, no REMS members out right now. A REMS team returned last week. Brush 35 is still out with two members at Boulder Mountain but will be returning tomorrow.
- Regarding the citizen group that gave CPR to a citizen on a golf course: they will be present at the October 20th meeting to receive a citizen recognition.
- There was a big fire in Montesano last night. Chief Brooks reported via Zoom about a fire that broke out at the Montesano Rehab Center which was likely caused by roof construction. Although it is a fully sprinklered building, the fire was above the sprinkler system. The staff was alerted when the alarms started going off and the building began filling with smoke. The sprinkler system was then activated by the heat, which caused flooding issues, but did not quench the fire. The 77 patients of the facility, many of which are quite high acuity, were evacuated from the building. They worked with Grays Harbor transit and local EMS resources to get the patients transferred to the middle school gymnasium. Aid 33 and Aid 34 and Medic 6 went to provide medical aid. Truck 31 was also dispatched to the fire scene. There were almost 50 from the region providing aid for this situation, and it was the first state mobilization for an EMS-focused event. The patients were then relocated to available facilities. One patient was resuscitated from a cardiac arrest during this situation. There were no fatalities.

IX. COMMISSIONER COMMENTS

Commissioner Kelling – very nice 9/11 ceremony, appreciated Chief Brooks' and Chaplain Gorman's comments. Thanks to Chief Brooks for leading the community in the remembrance ceremony. Thanks for the fire engineering article.

Commissioner Gamble – no comments.

Commissioner Kirkbride – the 9/11 ceremony was very well done. Will not be in attendance for the October 1st meeting at 34. Commissioner Hetzler will represent the board at the events.

X. CORRESPONDENCE

- None.

XI. HEARING OF THE PUBLIC / MEMBERS PRESENT

- None.


XII. REQUEST FOR EXECUTIVE SESSION

A. In Accordance with RCW 42.30.110(1)(g) to review the performance of a public employee.

XIII. ADJOURNMENT

The meeting adjourned as of 6:06 PM.

*Next Regular Meeting: October 6th, 2022 – 5:30 p.m.
Available via remote meeting.*

DocuSigned by:

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 Chair
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 Melissa Gamble
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 Commissioner
 Commissioner

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 Liberty Hetzler
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 Vice Chair
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 Rick Kelling
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 Commissioner
 DocuSigned by:
 Steve Brooks
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 ATTEST: District Secretary